

**Friends of the Pearland Westside Library**  
**Special Planning Meeting April 11, 2017**

At 2:00 pm, Carol Krenzke called the meeting to order to plan for the annual business meeting.

In Attendance: Carol Krenzke, Joan Schauer, Bob Briggs, Theresa Briggs, Karen Sanders

The business meeting will be held on Thursday, May 4, 2017 at 7:00 pm, with a pre-meeting social starting at 6:30 pm. Setting up for the meeting will start at 6:00 pm.

There will be a sign-in and membership drive table. We need to remind members that the \$20 dues is an annual amount that should be paid each year.

The meeting will include the issuing of annual reports. Also, due to changes with current officer positions, we will have a mid-term election of officers. The officer slate is yet to be determined.

An agenda item to mention chamber membership should be included.

A motion was made, seconded, and approved for our organization to use \$100 to purchase refreshments for the annual meeting. Carol was designated to obtain the refreshments.

Carol will prepare an agenda for the annual meeting. Bob Briggs will preside over the meeting.

Advertising for the meeting was discussed. Information should be published in the Pearland Journal and local newsletters. Also, we can utilize the email blast. Joan Schauer will handle.

Next quarterly meeting will be on June 1 at 7:00 pm.

Meeting adjourned.