

Friends of Pearland Westside Library

Minutes of The Quarterly Business Meeting

June 01, 2017

7:03pm. Carol Krenzke-President called meeting to order, welcomed those attending. With 8 people in attendance: Carol Krenzke-President, Fred Krenzke-Treasurer, Lori Purvis-Brazoria County Director of Library Services, Melissa Salnave-PWS Librarian, Joan Schauer, Mira Johnson, Bob Briggs, Theresa Briggs. Minutes from last Quarterly Meeting October, 2016 and Planning Meeting April, 2017 were approved.

7:05-7:08pm. Fred Krenzke -Treasurer presented Financial Report (handout provided). Report was approved.

7:08-7:15pm. Lori Purvis-Brazoria County Director of Library Services discussed the Library Branches Personnel updates in Lake Jackson, Manvel, and Pearland East, also the new position openings for PWS. She provided updated information concerning the Pearland Eastside-Tom Reid Library. The renovation has started, library will be open through summer reading program then close early August for 6-8 months. Arrangements are underway for relocation of children programs, Adult/Teen meetings and book drop/pick up. Staff will be dispersed through the library system. She stated the Summer Reading Program began today (06/01) throughout the County and Odilio is now online through the library's ebranch –collection of Spanish language eBooks and Videos. Answered question from the floor concerning status of timing for the Stand Alone Pearland Westside Library which at this time looks to be opening in 2022. Location is still to be determined.

7:15-7:34pm. Melissa Salnave- PWS Librarian showed children's tablets from Lion's Club donation that will go out and be used with teen groups. Gave update on the status of the grant from Best Buy for purchase of a 3-D printer for PWS. The application for the grant has been submitted and Best Buy will notify by 09/15/2017 if grant will be awarded. Melissa submitted receipts and requested reimbursement for purchases already made totaling \$150+. Carol Krenzke-President remembered Friends Group had already approved an amount previously for several hundred dollars which would cover the amount of \$150+ that Melissa requested. Amount for reimbursement was approved. Melissa provided handout projecting expenditures June-September, 2017 totaling \$960, for materials and parties for the Summer Reading, Teen Reading and Adult Reading Clubs. A motion was made to approve amount of \$960. The amount up to \$960 was approved providing that receipts of purchases be provided and if that amount totaling up to \$960 is not spent by September, 2017 remaining monies will be forfeited.

7:34-8:32pm. Carol Krenzke-President covered Discussion Items on Meeting Agenda handout.

* Check-signing- will be done by Amit Joshi-Vice-President, Karen Sanders-Secretary, Fred Krenzke-Treasurer. This was done per the by-laws so that not more than one member of the same family has access to signing checks.

*Book Sale - Melissa Salnave- PWS Librarian was in favor of Book Sale. Pearland Eastside Library Friends Group to be contacted to see if they would like to help and combine a book sale with Pearland Westside. It was decided Donations Only for books to be taken at the book sale and not a set amount. Melissa suggested the dates for Thursday evening, Friday, Saturday (September 07,08,09 2017) to be set for the book sale. Flyers will be done to advertise. Joan Schauer to put advertisement in newspaper. More will be discussed on the book sale at next meeting.

*Identify group focus - Would like to get ideas and goals for the Pearland Westside Library Friends Group and discuss these at the next meeting.

*Setting a Budget – Fred Krenzke –Treasurer to provide a budget indicating funds reserved specifically for the PWS Stand Alone Library and those amounts that are not.

*Communication methods-multiple websites – Use Drop Box and Face Book Page.

*Request for donation – Lion’s Club letter request for a donation was voted NO.

*Chamber of Commerce membership/luncheon fees/corporate memberships – It was decided at this time not to renew membership in the Chamber of Commerce. Lori Purvis, Library Director, to follow up and check status of Brazoria County Library System membership in the Chamber.

*Audit committee – Audit to be handled by Amit Joshi – Vice President and Mira Johnson PWS Friends Group member.

*Matters from the floor – Fred Krenzke – treasurer requested reimbursement of \$50 for the annual renewal of the Quick Book software which the Pearland Westside Friends Group uses to keep its books on. A motion was made and approved for Fred Krenzke to be reimbursed \$50 for annual renewal of Quick Book software.

It was addressed on getting new members for PWS at Friends Group and will be discussed at next meeting.

*The next Quarterly meeting was scheduled for Thursday August 17, 2017 at 7:00 pm.

8:32pm. the meeting was adjourned.